

Bursary Society CFUW-SC Board Meeting

Minutes

Meeting Date, Time and Location: **Monday January 11, 2021 at 1:03 p.m.** virtually via Zoom due to the COVID-19 restrictions.

Attendees: Jan Adaskin, Mardie Campbell, Marian de Jong, Marie Anna Elder, Ellen Heale, Elaine Jackson, Marlene Oussoren and Kathy Taylor.

Recording Secretary: Ellen

- 1) Chair Ellen Heale
- 2) Quorum Yes (8)
- 3) Agenda **Motion** to approve Agenda, as amended by Elaine, seconded Jan, Carried
- 4) **Motion** to approve the Minutes of November 9, 2020, as circulated by Marlene, seconded Marian, Carried
- 5) Unfinished business:

5.1 Treasurer's report as circulated; January 9th balance \$7797. – Elaine; two donations in memory of Irene Harrison, a past Club member

** Reminder: Each Board member needs to keep track of volunteer hours (for grant applications).

- 6) New Business:

6.1 Policy development; review of eligibility requirements

To be eligible for a Bursary CFUW-SC you must be:*

- *A woman 21 years of age or older*
- *A resident of the Sunshine Coast for at least 1 year*
- *Pursuing post-secondary education at a government recognized educational institution or through an accredited on-line course*
- *Able to provide proof of course registration for the upcoming year (2021/2022)*

**Applicants cannot be a member of the Canadian Federation of University Women (Sunshine Coast) or the immediate family of a member.*

Motion to add "Able to provide proof of course registration for the upcoming year" in the eligibility requirements by Ellen; seconded by Marie Anna, Carried

No need for further policy development at this time.

- 6.2 Review of application form; add skills acquisition
- 6.3 Review of rating form; no further changes

- 6.4 Advertising campaign (February/March 2021); newspaper article, paid adds, email, Facebook
- 6.5 Club Fundraiser 'Introduction of the Bursary Society' by Marian; discuss promotion of the event
- 6.6 Other, nothing noted
- 7) Next meeting date: March 8, 2021
- 8) **Motion** to Adjourn by Elaine at 1:48 p.m.