Bursary Society CFUW-SC Board Meeting

Minutes

Meeting Date, Time and Location: Monday March 8, 2021 at 1:06 p.m. virtually via Zoom due to the COVID-19 restrictions.

Attendees: Mardie Campbell, Marian de Jong, Ellen Heale, Marlene Oussoren and Kathy Taylor.

Recording Secretary: Ellen

1) Chair Ellen Heale

2) Quorum Yes (5)

3) Agenda **Motion** to approve Agenda by Mardie, seconded Marian, Carried

4) **Motion** to approve the Minutes of January 11, 2021, as circulated by Marlene, seconded Marian, Carried

5) Unfinished business:

   5.1   Review of email donation letter to be sent out today.

   5.2   Advertising campaign; two adds to be submitted in the Coast Reporter(for publication April 8th and 22nd) and arrange for payment; Ellen to follow-up with Elaine.

   5.3   Club Fundraiser; 74 tickets, 25 e-books and 7 printed books were purchased, 22 of 32 members attended. Lynda Manson has a "pay per view" recording of the Exhibition available with proceeds going to the Bursary Society. The total Income from ticket and book sales minus Eventbrite fees and printing; shipping and handling costs for soft cover book was $954.86. Total Expenses for advertising and flowers was $536.70. Proceeds to the Bursary Society equalled $418.15. Elaine received the cheque.   Donations from members $850. and non-members $870. totalled $1,720.

   ** Reminder: Each Board member needs to keep track of volunteer hours (for grant applications).

6) New Business:

   6.1   Treasurer's Report; Sunshine Coast Foundation now has on-line access to review funds.

   6.2   Review of application forms for eligibility and completeness, Jan developed a form to fill in to assist with the review; Marian and Mardie volunteered to review

   6.3   Intention of Board members for 2021 - 2022; Diana Adams will contact

   6.4   Thank Elaine for attending the Club board meetings

7)   Next meeting date: May 10, 2021; finalize amount of money for bursaries and review applications

8)   **Motion** to Adjourn by Marian at 1.33 p.m.