

Bursary Society CFUW-SC Board Meeting

Minutes

Meeting Date, Time and Location: **Monday May 10, 2021 at 1:05 p.m.** virtually via Zoom due to the COVID-19 restrictions.

Attendees: Jan Adaskin, Mardie Campbell, Marian de Jong, Marie Anna Elder, Ellen Heale, Elaine Jackson, Marlene Oussoren and Kathy Taylor.

Recording Secretary: Ellen

- 1) Chair Ellen Heale
- 2) Quorum Yes (8)
- 3) Agenda **Motion** as amended to approve Agenda by Jan, seconded Marlene, Carried
- 4) **Motion** to approve the Minutes of March 8, 2021, as circulated by Marian, seconded Mardie, Carried
- 5) Unfinished business:

None noted

**** Reminder: Each Board member needs to keep track of volunteer hours (for grant applications).**

Send to Elaine by the end of May 2021

6) New Business:

- 6.1 Review of bursary applications and allocation of funds
 - (a) Review of bursary applications (unminuted) and allocation of funds for current bursaries. Motion to approve expenditure of \$9,500. for 2021 bursaries by Elaine, seconded Marie Anna, Carried
 - (b) Motion to approval electronic funds transfers and automatic deposits to Bursary account by Elaine, seconded Mardie, Carried
 - (c) Follow-up with successful recipients [Ellen]; bursaries awarded week of May 10th, 2021 once Terms of Acceptance letter signed; for recipients question if accept electronic funds transfer or cheque, send security question
 - (d) Disposition of hardcopies to be shredded [All]
- 6.2 Notification of Mercer and Fraser bursary recipients [Ellen]
- 6.3 Facebook campaign results; reached 1,210 people, 35 clicked on links and 13 shares
- 6.4 Bursary Society AGM May 31, 2021, welcome and tool kits for new members Diane and Rhian [Ellen]
- 6.5 File Annual Report for BC Societies Act after AGM [Ellen]

- 7) Next meeting date: June 14, 2021 at 1:00 p.m.; appointment of new board positions and planning for 2021 - 2022
- 8) **Motion** to Adjourn by Elaine at 1:50 p.m.