

Bursary Society CFUW-SC Board Meeting

Minutes

Meeting Date, Time and Location: **Monday May 6, 2019 at 1:00 p.m.** held at the home of Ellen Heale, 5738 Cartier Road, West Sechelt

Attendees: Maggi Carson, Barb Cochran, Ellen Heale, Elaine Jackson (electronic proxy), Wendy McGowan, Patsi Minnes (electronic proxy), Marlene Oussoren, Kathy Taylor

Secretary: Ellen Heale

- 1) Chair Ellen
- 2) Quorum, Yes
- 3) **Motion** to approve Agenda by Marlene , seconded Barb , Carried
- 4) **Motion** to approve the Minutes of March 4, 2019, as circulated by Wendy, seconded Kathy , Carried
- 5) Unfinished business:
 - 5.1 Strategic planning and outcomes will be summarized in the Annual Report and passed on to the incoming board for follow-up.
- 6) New Business:
 - 6.1 Treasurer's Report and Update (Kathy) Account end of April \$16,846.74. Busy May with income and expenses. Dorothy Fraser family gift of \$5,000. (i.e. two times \$500. to be given out annually over the next 5 years, starting in 2020). Submit books to new reviewer. Discussion of Endowment fund status, information received from Sunshine Coast Community Foundation.
 - (a) Status of request to CFUW-SC for \$2,000. Donation pending Club membership discussion and approval at the May general meeting.
 - 6.2 Review of bursary applications and allocation of funds
Motion to accept the rankings and amounts awarded by Maggi, seconded by Kathy, Carried
 - (a) Follow-up with successful and unsuccessful applicants; photos important; email with terms of acceptance; ask for photo; permission to use names in promotional materials
 - (b) Disposition of hardcopies – Shred
 - (c) Suggestions made regarding the application and ratings forms notes
 - 6.3 AGM May 27, 2019; Thank you to outgoing board members Maggi, Barb and Kathy for their support and service on the Bursary Board

- 7) Next meeting date: TBA June 2019 Appointment of Board positions and planning
- 8) **Motion** to Adjourn by Maggi at 2:01 p.m.