

Bursary Society CFUW-SC Board Meeting

Minutes

Meeting Date, Time and Location: **Monday November 9, 2020 at 1:03 p.m.** virtually via Zoom due to the COVID-19 restrictions.

Attendees: Jan Adaskin, Mardie Campbell, Marian de Jong, Marie Anna Elder, Ellen Heale, Elaine Jackson, and Marlene Oussoren. There is currently no CFUW-SC Board representation as there is no Club President.

Recording Secretary: Ellen

- 1) Chair Ellen Heale
 - 2) Quorum Yes (7)
 - 3) Agenda **Motion** to approve Agenda by Marie Anna, seconded Elaine, Carried
 - 4) **Motion** to approve the Minutes of May 4, 2020, and the AGM October 26, 2020, as circulated by Jan, seconded Marlene, Carried
 - 5) Unfinished business:
 - 5.1 Sunshine Coast Foundation name change
 - 5.2 Past minutes, correspondence to the Sechelt Public Library Archives
 - 5.3 Annual Report submitted to BC Registries to meet Societies Act and distributed to donors, as requested; Expense claim form for registration to be submitted
- ** Reminder: Each Board member needs to keep track of volunteer hours (for grant applications).**
- 6) New Business:
 - 6.1 Review of 2020 – 2021 budget; **Motion** to approve the budget by Elaine, seconded MarieAnna, Carried
 - 6.2 Election of Officers
 - (a) President Vacant
 - (b) Vice-President Vacant
 - (c) Past President Ellen Heale
 - (d) Treasurer Elaine Jackson
 - (e) Assistant Treasurer Vacant
 - (f) Secretary Ellen Heale
 - (g) Members-at-Large: Jan Adaskin, Mardie Campbell, Marian de Jong, Marie Anna Elder, Marlene Oussoren; Rotating representation especially for attendance at Club Board and General meetings

Motion to retain the three signing authorities for the Sunshine Coast Credit Union for 2020 – 2021 by Elaine, seconded by Marian, Carried

Motion to approve the slate of officers by Elaine, seconded Marlene, Carried

6.3 Strategic Planning Discussion 2020 – 2021

Donation reminder in next Newsletter for year-end tax receipts. Opportunity to have a 'challenge' associated with donations.

6.4 Proposed meeting dates

- (a) November 9th – welcome, appointment of Board positions, overview, strategy
- (b) January 11th – policy development, review rating and application forms
- (c) March 8th – advertising campaign (February/March 2021); applications (April 2 to May 1, 2021): request for donations (IWD March 8, 2021)
- (d) May – review of applications (May 10, 2021); award bursaries (week of May 17, 2021); AGM (May 31, 2020)

6.5 IGA Fundraising Cards

Discussion on promotion, Facebook campaign, Branches of Health Care Auxiliary also using cards, Christmas present good at Fresh Street Market, IGA

6.6 Other

Thanks to Ellen as President. Thank Board members for their support.

7) Next meeting date: January 11, 2021

8) **Motion** to Adjourn by Jan at 2:06 p.m.