

Bursary Society CFUW-SC Board Meeting

Minutes

Meeting Date, Time and Location: **Monday October 7, 2019 at 1:07 p.m.** held at the home of Ellen Heale, 5738 Cartier Road, West Sechelt

Attendees: Diana Adams, Marie Anna Elder, Marian de Jong, Ellen Heale, Elaine Jackson, Wendy McGowan, Patsi Minnes

Secretary: Ellen Heale

- 1) Chair Ellen Heale
- 2) Quorum Yes
- 3) **Motion** to approve Agenda, as amended by Elaine; seconded by Wendy, Carried
- 4) **Motion** to approve the Minutes of June 10, 2019, as circulated by Elaine; seconded by Patsi, Carried
- 5) Unfinished business:
 - 5.1 Motion to appoint Marie Anna Elder to the Bursary Society Board of Directors, by Ellen; seconded by Patsi, Carried; Welcome Marie Anna and thank you.
 - 5.2 Treasurer's Report as of August 30, 2019 [Elaine]
Motion to approve the Treasurer's Report by Marie Anna; seconded by Marian, Carried
 - (a) 2019 – 2020 Budget [Elaine]
Discussion of items as proposed. Attachment with minutes.
Motion to approve the 2019 – 2020 budget by Elaine; seconded by Patsi, Carried
- Reminder: Each Board member needs to keep track of volunteer hours (for grant applications).
- 6) New Business:
 - 6.1 Strategic Planning Discussion 2019 - 2020 [All]
 - (a) Membership survey – Review results and further discussion; plan an effective campaign, attract applications, maintain voice for bursaries at the general meetings, bursaries 'fundamental to our community' and 'essential for women'
 - (b) Program Sustainability
 - (i) Discuss program sustainability survey results; potential champions for the bursary program include Jane McDonald Sechelt Hospital Foundation [Patsi]; 100+ Women Who Care; Capilano College [Diana]; Band connection [Marian]
 - (ii) Job Descriptions to be drafted [Ellen]

6.2 Legacy Planning

New bookmarks to be ordered, divide list of 'professionals', hand out bookmarks at offices, follow-up with emails to make professionals aware of the bursary program and our association with the Sunshine Coast Community Foundation; List is an attachment with the minutes.

6.3 Proposed amendments to the Societies Act

Potential changes to the Bursary Society By-laws were reviewed and discussed.

6.4 IGA Fundraising Cards, FlipGive

Require ongoing promotion

6.5 Other

Nothing noted.

- 7) Next meeting date: January 13, 2020
- 8) **Motion** to Adjourn by Ellen at 2:16 p.m.